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Spring A-15 Cabinet Meeting Agenda

2 PM June 22nd, 2014

Elma-Logan Arena, Monkton

1. Call to order By DG Denis Vinette at 2:00 PM
Attendance as indicated
VOTING CABINET
IPDG Dr. Dan Ayim DG Denis Vinette 1st VDG VDG Tim DeBlock**(R)** 2nd Diane Smith

CS Dennis Lougheed CT Peter Oswald RC Victor Bovingdon ZC Ajit Manku
ZC Rae Rotchell RC Paul Anstett ZC Marg Overveld ZC Kevin Banfield
RC Wayne Litt ZC Rick Banks ZC Jim Davis
COMMITTEE CHAIR
Lion Ted Bickell PDG Doug Smith PCC Tim Cronin **(R)** Lion Janet Dawson-Brock
Lion Cindy Grobe**(R)** PDG Thom Herrmann Lion Gord Hufnagel Lion Ernie Kaethler
Lion Ferne Lindhorst**(R)** Lion Pat Mclean **(R)** Lion Adam McMurrin PDG Karen McNeight**(R)**
Lion Joanne PRC Bobert Montgomery PID Bruce Murray PCC Dave Overboe
McQuiggan**(R)**
Lion Penny Overboe PDDG George Patton Lion John Pepper IPDG Norma Peterson
PDG Nancy Ransom PRC John Rothwell**(R)** Lion Mary Rothwell**(R)** PCC Dave Rumble
Lion Mary Rumble Lion Marysa Rumble-Lauriault **(R)** Lion Bob Rutter**(R)** PCS Ted Rypma

Lion Jeff Sullivan **(R)** Lion Raymond Taylor **(R)** PZC Charlene Teasdale Lion Linda Vinette
PDG Larry Wainwright PDG OJ Wilura**(R)** PID Art Woods **(R)**
In attendance also were approximately 23 other Lion Members.
(R) - Regrets
2. O Canada
3. Moment of Silence in memory of those Lions and others who have passed while serving the needs of others.
4. Welcome (PDG Denis Vinette) & Setting of Protocol (VDG2 Diane Smith)
5. Transfer of the chair to DGE Tim DeBlock
6. Adoption of the Agenda
MOVED to adopt the agenda as printed. RC Paul Anstett/ZC Rae Rotchell. Carried.
7. Approval of Minutes of the April 12th and 13th, 2014 Convention Cabinet Meeting
Available at <http://a15lions.org/pages/uploads/Directory/CabMinAprilConv2014.pdf>
MOVED to approve the Minutes of the April 12th and 13th, 2014 Convention Cabinet Meeting. RC Paul Anstett/CT Peter Oswald. Carried.
8. Matter's Arising From the Winter Cabinet Meeting
 - 8.1. Technology Acceptable Use Policy
Please refer to District A-15 Web and Electronic Communication Policy on Page 14
MOVED that District A-15 Cabinet approve the adoption of the District A-15 Web and Electronic Communication Policy as proposed. RC Kevin Bannfield/IPDG Dan Ayim. Carried.
 - 8.2. Ad Hoc District Convention Review Committee – DG Denis Vinette
A document for review by cabinet will be made available to Cabinet before June 30th for discussion at the summer August Cabinet meeting.

- 8.3. District A15 Volunteer Screening and Police Check Policy
Please refer to Recommendations to Cabinet Regarding District Activities Involving the Need for Police Checks on Page 17 and District A-15 Volunteer Screening and Police Check Policy on Page 19
- 8.3.1. MOVED that District A-15 Cabinet approve the creation of a position titled District Police Check Gatekeeper,
AND
that the incoming District Governor recommend, subject to ratification by Cabinet at the summer Cabinet Meeting, an individual to fulfill this role,
AND
that the responsibilities of the District Police Check Gatekeeper include;
- Serving as the recipient of the District's copy of police check reports applied for through the District's approved Police Check Service Provider but NOT the evaluator of those reports.
- Being responsible for reporting to the District or Club, event or activity chair whether or not a received Police Check report bears any flags but NOT the evaluation of any flags present.
- Serving, upon written request, as the District's access to such stored Police Check Records as may have been authorized by the applicant.
- Being responsible for the annual maintenance and provision of instructions on how Lions and other volunteers access the District's Police Check mechanism. ZC Jim Davis/ZC Rae Rotchell. Carried.
- 8.3.2. MOVED that District A-15 arrange with BackCheck to use their MyBackCheck.com service for obtaining Police Record Checks as required by members of and volunteers with District A-15 in support of District events, activities or programs,
AND
that Police Check reports be delivered to both the applicant and to the District Police Check Gatekeeper. DG Denis Vinette/RC Paul Anstett. Carried.
- 8.3.3. MOVED that District A-15 Cabinet approve the creation of a separate line item in the budget to cover the cost of obtaining and retaining Police Record Check services for District Level Programs. ZCMarg Overveld, CT Peter Oswald. Carried.
- 8.3.4. MOVED that District A-15 adopt the policy document District A15 Volunteer Screening and Police Check Policy in place of the current Volunteering To Participate In A-15 Sanctioned Activities Involving Vulnerable People document as adopted and subsequently amended in June 2012. ZC Ajit Manku/ZC Rick Banks. Carried.
9. New Business
- 9.1. Copetown Lions District Change Request – DG Denis
Due to the rejection by District A-711 of a request by the Copetown Lions Club to transfer to District A-15, the application by the Copetown Lions Club to transfer is now null and void.
- 9.2. 2016 Convention Bid
Whereas all required documentation has been submitted to cabinet
MOVED to accept the bid submitted by the Woolwich Community Lions and the Lions Club of Elmira to host the 2016 District A-15 Convention from April 29th through May 1st 2016. ZC Ajit Manku/RC Paul Anstett. Carried.
- 9.3. RCMP at International Convention
MOVED that \$1000 from the District A-15 Convention Fund be allocated for RCMP sponsorship at the 2014 Lions International Convention in Toronto. ZC Rae Rotchell, RC Paul Anstett. Carried.
- 9.4. Learning Institute Funding
MOVED that it be District A-15 Policy that the registration fee of District A-15 authorized attendees of the Emerging Lions Leadership Institute, the Advanced Lions Leadership Institute and other Lions Clubs International Leadership Institutes be reimbursed by District A-15 on an equal share basis not to exceed the total of the allocated budget amount in any give Lions fiscal year. CT Peter Oswald/ZC Rick Banks. Carried.
- 9.5. Cultural Festival Donation to Lions Quest
MOVED that \$500 from the net proceeds of the Irish Festival be transferred to Lions Quest. ZC Ajit Manku/RC Vic Bovington. Carried.



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- 9.6. Amendment to the District A-15 100% Club Treasurer Award
MOVED that Rule 6e be amended from
Documentation of compliance with all rules. This may include
- i. Photostats of cleared cheques,
 - ii. Photostats of bank statements
 - iii. Photostats of dated organization statements verifying no balances due to
- A declaration by the Club Secretary and President that all requirements of the Award have been met. CS Dennis Lougheed/ZC Rick Banks. Carried.
- 9.7. Ad Hoc Committee
MOVED to refer to Long Range Planning, a review and a request for recommendations regarding the structure of District committees and the role of their committee chairs as they pertain to an evolving District. VDG2 Diane Smith/ZC Jim Davis. Carried.
10. Secretary's Report - *Page 4*
MOVED to acknowledge receipt of the Secretary's Report. CS Dennis Lougheed/CT Peter Oswald. Carried.
11. Treasurer's Report - *Pages 4 through 7*
MOVED to acknowledge receipt of the reports of the Treasurer. CT Peter Oswald/IPDG Dan Ayim. Carried.
12. Cabinet Reports - *Pages 8 - 9*
MOVED to acknowledge receipt of the Cabinet Reports. RC Paul Anstett, ZC Rick Banks. Carried.
13. Committee Reports - *Pages 10 - 13*
MOVED to acknowledge receipt of the Committee Reports. RC Paul Anstett, ZC Rick Banks. Carried.
14. Special Presentations & Awards
- 14.1. Cultural & Community Activities Presentations - ZC Ajit Manku
Six Year Certificates of Appreciation to
PDG Don Gamble - Galt Cambridge Lions Club
Lion Charlotte Gamble - Galt Cambridge Lions Club
Lion Len Hallman - St Jacobs Lions Club
 - 14.2. LCI Dream Achiever Awards for Third Quarter
DG Denis Vinette, VDG1 Tim DeBlock, VDG2 Diane Smith, GLT District Coordinator PDG Karen McNeight,
GMT District Coordinator PDG OJ Wilura
15. District Governor's Remarks
DG Denis reminded us that "we are the number one District in Lions" and to thank us all for our contribution to that continued success. He likened his and our journey to a roller coaster ride of highs and lows in which the more frequently you ride the easier it becomes. His Governor's ride while the biggest and scariest ever was one in which he was given the privilege of holding the steering wheel and feeling the support of those behind him who leaned into the turns and helped guide the trip to his exit.
16. DG Appreciation Plaque & Pin - DGE Tim DeBlock
17. DGE Gavel - DG Denis Vinette
18. DGE Tim DeBlock's Remarks
We have been busy doing a lot of preparation in advance of the upcoming Lions' year. I would like to thank CS Dennis, the Governors team; Denis, Diane and Wayne, and the incoming Cabinet for their efforts. It makes us appreciate the many Lions who have served in these roles in the past. Their work has created many resources and opportunities to help us on our journey in service. But it isn't any different than the appreciation we have for the legacy of service that the many Lion members and Clubs have left us through their efforts in helping those in need. We feel proud and humble!
Our challenge going forward is to create our own stories celebrating and learning from the legacy before us and balancing it with the needs of an ever-changing world. I believe even the smallest of gestures impacts the energy around us. It can be a simple smile or extending a helping hand to someone crossing the street. It all matters and feeds this energy we call Lionism. It keeps moving out across our communities like the wake from a boat, slowly moving out from us and touching many people. So it is important HOW WE DO, WHAT WE DO. Be positive. Find ways to bring your own passions into your service. Continue to be genuine and caring in your work, respect that we all have a story and together we will keep building this 'Wake in Service'!
19. Toast, Lions Grace & Dinner
20. Adjournment - 3:30 PM



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**SECRETARY'S REPORT TO CABINET
June 22nd, 2014 – Dennis Lougheed**

Clubs are reminded that applications for the Art Woods Golden Tree, 100% Club Secretary, 100% Club Treasurer, 100% Club Membership and Club Visitation Awards are to be submitted to the Cabinet Secretary by June 30th.

Club Excellence Award applications must arrive at International by September 30th.

Clubs wishing to order additional copies of the 2014/15 District Directory beyond those provided for the Club Officers, Cabinet Members, District Committee Chairs and PDG's, must do so by July 1st.

Directories (including additional copies which must be paid for upon delivery) are distributed at the August Summer Cabinet Meeting. Copies not picked up by a Club representative will be available thereafter through your Zone Chair.

**TREASURER'S REPORT TO CABINET
June 22nd, 2014 – Peter Oswald**

Financial statements as at May 31, 2013 are enclosed with this report. All accounts have been reconciled to Bank statements for that date. The financial statements presented here fairly reflect the financial position of the District.

ADMINISTRATION ACCOUNTS

- Our financial position remains very healthy. There are some funds to collect from Pin Sales to be credited in June.
- To date, total revenue is \$19,263. Expenses of \$9,532 have been paid. There are Expense reports submitted in June total of approx \$500 plus there is approx \$1,500 in Committee Chair Honourariums to issue. The expenses for the District Leadership Seminar on June 8 are also to be paid.
- It appears we will have a surplus for this Lions year - final report to be provided in August. No action to be taken until then.

TRUST ACCOUNTS

- The Balance sheet for Trust accounts as at May 31, 2013 is also attached. The balances held for project activity (Camp Dorset etc) will be forwarded to the respective groups in June.
- Chairs have been advised of the detailed transactions for their respective committees for the Lions year.
- As of the date of preparing this report, there may also be outstanding funds from the Diabetes Tag Day last fall. I have received \$180.10 which will be forwarded to the Canadian Diabetes Association.



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District "A"-15 Lions Clubs Trust Balance Sheet As of 31 May 2014

	<u>31 May 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
CIBC- Lions Quest Imprest	4,983.58
CIBC - Eff.Speaking Impst	983.45
CIBC - Trust Account	18,009.03
CIBC - Youth	
Youth Exchange Imprest	20,302.59
Youth Investments	12,512.05
Total CIBC - Youth	<u>32,814.64</u>
Investments	
QUEST - Investment	10,000.00
Investments - Other	5,000.00
Total Investments	<u>15,000.00</u>
Youth Camp Capital Fund	7,645.11
Total Chequing/Savings	<u>79,435.81</u>
Total Current Assets	<u>79,435.81</u>
TOTAL ASSETS	<u>79,435.81</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Camp Dorset	2,050.00
Cultural Festival	637.11
Diabetes Awareness	825.00
Diabetes Tag Day	180.10
Effective Speaking Contra Acct	983.45
Hearing Conservation	150.00
Hearing Equipment	553.07
Lake Joseph	600.00
LCIF	200.00
LCIF - Measles	50.00
Lions Foundation of Canada	
Dog Guides	2,275.00
Leash Free Park	5,055.90
Memorial Forest	500.00
Total Lions Foundation of Canada	<u>7,830.90</u>
LIONS Quest Contra Account	14,983.58
Peace Poster	2,135.00
Sight Conservation	4,093.60
Vision Screening	3,704.25
Youth Camp / Y. Ex. Contra Acct	32,814.64
Total Other Current Liabilities	<u>71,790.70</u>
Total Current Liabilities	<u>71,790.70</u>
Long Term Liabilities	
Youth Camp Capital	7,645.11
Total Long Term Liabilities	<u>7,645.11</u>
Total Liabilities	<u>79,435.81</u>
TOTAL LIABILITIES & EQUITY	<u>79,435.81</u>



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District "A"-15 Lions - Admin
Balance Sheet
As of 31 May 2014

	<u>31 May 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
Cash	
CIBC - Bank Account	8,057.23
CIBC - Investments	37,500.00
CIBC USD Account	20.08
International Director Fund	4,912.48
New Club Assessment Fund	3,463.91
Total Cash	<u>53,953.70</u>
Total Chequing/Savings	<u>53,953.70</u>
Total Current Assets	<u>53,953.70</u>
TOTAL ASSETS	<u>53,953.70</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
A/P USD for LCI	-0.03
Total Accounts Payable	<u>-0.03</u>
Other Current Liabilities	
Convention Fund	4,105.13
DGE Partner Travel	1,856.00
Total Other Current Liabilities	<u>5,961.13</u>
Total Current Liabilities	5,961.10
Long Term Liabilities	
International Director - Contra	4,912.48
New Club Assessment - Contra	3,463.91
Total Long Term Liabilities	<u>8,376.39</u>
Total Liabilities	14,337.49
Equity	
Balance - July 1/00 - Net	690.54
Emergency Reserve Fund	23,000.00
Retained Earnings	6,395.50
Net Income	9,530.17
Total Equity	<u>39,616.21</u>
TOTAL LIABILITIES & EQUITY	<u>53,953.70</u>



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8:07 AM

31/05/14

Accrual Basis

District "A"-15 Lions - Admin Profit & Loss Budget vs. Actual July 2013 through May 2014

	Jul '13 - Jun 14	Budget	Over Budget
Ordinary Income/Expense			
Income			
Advertising	500.00	500.00	0.00
District Directory	260.00	250.00	10.00
District Dues			
Dues - Collected	13,438.50	13,472.00	-33.50
Total District Dues	13,438.50	13,472.00	-33.50
Interest Earned	333.06	240.00	93.06
Leadership Seminar Income	1,375.00	1,375.00	0.00
Membership Assessment	2,371.50	2,377.00	-5.50
Pin Sales	985.00	1,500.00	-515.00
Total Income	19,263.06	19,714.00	-450.94
Gross Profit	19,263.06	19,714.00	-450.94
Expense			
Awards			
Awards - Cabinet	70.88	1,000.00	-929.12
Awards - Other	359.26	500.00	-140.74
Total Awards	430.14	1,500.00	-1,069.86
Badges & Patches	662.16	700.00	-37.84
Bank Charges	70.23	200.00	-129.77
Cabinet Expense	1,308.02	1,400.00	-91.98
Convention Expense	663.46	1,100.00	-436.54
District Chair Expense			
Comm Chair Expenses	339.00	1,000.00	-661.00
District Chair - Other	0.00	1,500.00	-1,500.00
Global Leadership & Membership	1,199.85	3,600.00	-2,400.15
Leo Clubs	0.00	500.00	-500.00
Total District Chair Expense	1,538.85	6,600.00	-5,061.15
District Directories	1,656.85	1,750.00	-93.15
Governor's Newsletter	0.00	150.00	-150.00
Internet	88.20	25.00	63.20
Leadership Seminar	180.00	1,500.00	-1,320.00
Miscellaneous	0.00	0.00	0.00
Pins Purchased	1,764.36	1,800.00	-35.64
Postage & Telephone	0.00	200.00	-200.00
Printing & Stationery	167.90	750.00	-582.10
USA / Canada Forum	1,200.00	2,000.00	-800.00
Total Expense	9,730.17	19,675.00	-9,944.83
Net Ordinary Income	9,532.89	39.00	9,493.89
Other Income/Expense			
Other Expense			
Exchange Gain/Loss	2.72	0.00	2.72
Total Other Expense	2.72	0.00	2.72
Net Other Income	-2.72	0.00	-2.72
Net Income	9,530.17	39.00	9,491.17



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CABINET REPORTS – June 22nd, 2014

1st VDG – Tim DeBlock

I would like to thank DG Denis for sharing his vision for our District and Lionism this past year. Congratulations to you the members for embracing that vision through your efforts in your Clubs and communities. There will be more said on this matter during the June 22nd Cabinet meeting!

We have been doing a lot of planning in preparation for the upcoming Lions year. The many gifted people involved as part of the District team are genuine in their intentions in helping us go forward in service. I encourage all of us as members please communicate and work with all the different resources we have in people, LCI, MDA, A15, Clubs etc. The work that all of us do is translated back to grass roots service somewhere in our organization.

2nd VDG – Diane Smith

Since our last Cabinet meeting held at our District convention in April, I have had several meetings with our incoming Governor Tim. We have discussed changes we would like to see implemented in the next Lions year. We are planning to change the format of Zone meetings –more into forums for the exchange of ideas among clubs. We hope to hold information sessions, focusing on topics that the membership has asked about, for example –the use of social media to showcase our clubs and the work of Lions in general. We are excited about these changes.

I attended the MDA convention in May and I had the opportunity to make an on-site visit to Camp Dorset. As always I was impressed with the level of dedication from the Lions family and came away invigorated and armed with new ideas.

IPDG – Dan Ayim

I have no recent accomplishments to report; but I wish to thank all Lions of A15 for giving me opportunity to learn and serve on the District Cabinet for the past several years. It has been an enjoyable journey.

Congratulations are in order to Governor Denis for a successful year. I wish all future Leaders and their administration well.

In a World of Service, unity while following our Dreams is paramount!

RC 9 - Vic Bovington

ZC 9E – Ajit Manku

The District A-15 Lions Convention was amazing. The Lions who attended the Convention had a great time. They listened to interesting messages by Sid L. Scruggs III, Past International President. Lion Don Gamble and Lion Herman Boehmer, who are both from Galt Cambridge Lions, were recognized for their over 51 years of Lions service. As summer is here, the clubs are busy with their service projects so that they can give back to their communities. Congratulations to the incoming officers. Good-luck!

ZC 9S – Rae Rotchell

RC37 – Paul Anstett

Where does one begin a final report to Cabinet?

Looking back, over this past year, there have been many highlights from the kick off at Five Oaks with Cabinet sporting their Lion's Quest shirts and putting full support for Lion's Qwest front and centre, to the two new Lions Now events.

Thank you to my fellow Region Chairs for your part in the THREE FREE TEE program.

As we headed into the old fashioned winter of old, I found the Clubs of Region 37 very active and enthusiastic in their communities as they displayed at the Zone meetings. Well done Zone Chair Marg and Kevin for organizing very informative and enjoyable Zone meetings.

What a great experience participating in the two new Lions Now events. Future Lions Now programs promise to be even more worthwhile for the Lions of District A15.

The Club Excellence Process has gained more momentum and continues to expand as more Clubs hear about the successes of Clubs who have participated and want the same experience.

Once again I attended the District Convention and found it to be very informative and just a lot of fun to take in.

I recently attended the District Club Officer's Training session at the Wilmot Recreation Complex near Baden and actually sat in on the Secretary's session with CS Dennis.

Lions, thank you for allowing me to serve a second term as Region Chair and my 4th year on Cabinet. These past few years



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have been some of the most enjoyable years of Lionism I've ever had.
Thank you and congratulations Governor Denis on a great Lion year!

ZC 37S – Marg Overveld

Thanks to all the clubs in 37S for making my year as Zone Chair a rewarding experience. I enjoyed all my club visits and attending some of your events. You sure know how to SERVE. Keep up the good work! You are a blessing to your communities. Congratulations on your membership growth this year. I encourage you to continue to focus on member satisfaction.

Since the last cabinet meeting I attended fundraising events for four different clubs in 37S. I also attended the Hickson and District Lions 40th Anniversary celebration. What a lovely evening of fellowship, good food and a great speaker. Past and present Lions were recognized for their outstanding service. Well done! This is a small club that has a huge impact on those in need.

I had the privilege of inducting three new Lions into the Thamesford Lions Club. We welcome Lions Peter Miller, Ron Pearn and Eldon Walker into this great service organization. It was also my honour to preside over their Installation of Officers Ceremony.

On June 8th, I attended the Club Officer Training Seminar. What an excellent opportunity to find out about the obligations and the resources available for the club officer roles. Special thanks to GLT Coordinator PDG Karen McNeight for all her organization and leadership during this worthwhile event. Congratulations, Lion Karen for all your work over the last few years in promoting and developing efficient leaders.

My experience being a member of Cabinet has been enlightening. I have learned so much about Lionism from a great team of dedicated and committed Lions. Congratulations, DG Denis for your excellent leadership this year.

Special thanks to the Sweaburg & District Lions Club for all your support this year. It was a privilege for me to conduct the Installation of Officers Ceremony. You are like family to me.

To all the Lions I have met on this wonderful journey as Zone Chair - thanks for all the memories.

ZC 37W – Kevin Banfield

I was able to present at the June 8th Lions training session on Social Media and from the Lions that were there, we can see there is a need to explore this topic in greater detail. We also had a great chat at the treasures break out session. Lots of great ideas shared and we learned that a lot of other clubs have similar issues.

RC 51 – Wayne Litt

ZC 51E – Jim Davis

ZC 51W – Rick Banks

I am very pleased to report that I have completed all of my club visits for the year. I found the clubs in my Zone to be active in their communities, running good programs and have the majority of officers in place. There are clubs doing the Club Enhancement Program and clubs that have completed surveys to determine areas for improvement. I tried to answer the small number of questions directed to me in a timely fashion. I regret that I was unable to have the second Zone meeting in January as we had planned for a series of brain storming sessions that would have worked well.

It was an honour to induct four new members into the District. It has been very gratifying to work with the other District Officers and to learn about the variety of programs, the complexity of keeping a District active and growing and to see the dedication of other Lions doing tasks not normally associated with "Service". It's sort of like being the mechanic that works on a fire truck. While not a "firefighter", without the mechanic and a well serviced and fully operational fire truck, it would be a lot more difficult to be that firefighter. Without a fully functioning District leadership team and the Club Officers providing the framework for each club, it would be much harder if not impossible for us to do all of that great service as well.

I am looking forward to working with my Zone Chairs for Region 37 in 2014/15.



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COMMITTEE REPORTS – June 22nd, 2014

NOTHING TO REPORT AT THIS TIME OR NO SUBMISSION

Alert – Lion Adam McMurran, **Constitution & By-Laws** – PDDG George Patton, **Diabetes Awareness** – Lion Cindy Grobe, **District Bulletin** – Lion Bob Rutter, **District Historian** – PDG Nancy Ransom, **District International Relations** – PID Art Woods, **Elections & Credentials** – PDG Doug Smith, **Essay For Visually Impaired / Peace Poster** – Lion Janet Dawson-Brock, **Five Oaks Liaison** – Lion Marysa Rumble –Lauriault, **GLT Liaison** – VDG1 Tim DeBlock, **GMT Club Success Team Leader** – RC Paul Anstett, **GMT Lions Opportunities For Youth** – Lion Jeff Sullivan, **GMT Family & Women's Membership** – Lion Ferne Lindhorst, **Hearing & Speech Action** – Lion John Pepper, **Honorary Committee/A15PDGA** – IPDG Dr Dan Ayim, **Information Technology** – PCS Ted Rypma, **LCIF** – PCC Dave Overboe & Lion Penny Overboe, **LEO** – Vacant, **Lions Quest** – PCC Tim Cronin, **Lions Opportunities For Youth** – Lion Jeff Sullivan, **Long Range Planning** – PDG Thom Herrmann, **Lions Services For Children** – Lion Joanne McQuiggan, **MDA Lions Magazine Liaison** – Lion Bob Rutter, **Membership & Club Growth Team Leader** – PDG Larry Wainwright, **Public Relations & Club Visits Liaison** – PDG Norma Peterson, **Protocol** – PID Bruce Murray, **Youth Camp Chair** – PCC Dave Rumble & Lioness Mary Rumble, **Youth Camp Exchange Director** – RC John Rothwell & Lion Mary Rothwell, **Youth Camp Meal Chair** – Lion Ted Bickell, **Youth Camp Outgoing Youth**– Lion Marysa Rumble –Lauriault

Camp Coordinator – PRC Rob Montgomery

We are in full swing getting the camps ready for a new season. If any one is interested with what is taking place as to cleanup, please contact the camp personally. They will give you all the information and dates for their cleanup. I would like to personally thank all the clubs that have donated to our wonderful camps and if you have not already donated please consider. They need our help to make camp wonderful for all who attends. There is still a lot of work remaining at our youth camp. If you would like to help, please contact PCC Lion Dave Rumble.

Convention Host 2014 – Lion Gord Hufnagel

Please see report on Pages 23 -

Cultural & Community Activities – ZC Ajit Manku

The Cultural and Community Activities Committee wants to publish a District A-15 cultural cookbook. We have received over 25 recipes so far, which is not enough for a cookbook. Your club's participation would help to make the project successful by submitting at least one recipe for the cookbook by June 30, 2014. It will be printed by September 2014.

Please encourage your members to submit their favorite recipe as soon as possible. We wish to thank all the Lions who have already sent in recipes. All of the funds raised will be donated to the Lions Quest.

I would also like to get some suggestions for the cultural show next year. What culture would you recommend we focus on? Please send in your suggestions.

Effective Speaking – Lion Ernie Kaethler

Thank-you Lions of A-15 for supplying the energy, teamwork, organizational smarts, and necessary financial resources to make our District's 2013 - 2014 Effective Speaking program a distinctive success. I wish you could have been with me at the MDA final in London when 33 contestants from the 10 contributing Districts - A1 (Windsor/London){3}; A2 (St Catherines){3}; A3 (Kingston/Peterborough){3}; A4 (Ottawa area){5}; A5 (North Bay/Sudbury/SSMarie){1}; A7-11 (GTorA/Hamilton){4}; .A9 (OwenSound/MountForest){3}; A12 (Barrie/Midland/Muskoka){2}; A15 *the BEST*{6}; A16(Oshawa, north to Haliburton County){3} competed. The excitement and energy evident during the competition was palpable!

Of District A15's six(6) entered contestants {all categories}, one(1) FIRST - Intermediate French, Arjun PANDEY, sponsored by K-W Community Spirit LC; one(1) Second place - Senior French, Avinash PANDEY, K-W Community Spirit LC; two(2) Third place - Intermediate English, Daniel Vander HOUT, Sheffield LC; & Junior French, Sajeev KOHLI, K-W Community Spirit LC.

Our program's success is dependent in large part on the energies and financial contributions at the CLUB level but it benefits from continued Zone, Regional and District encouragement and support. Of noteworthy mention is our District final sponsored by and held in St George LC. The arranged facilities for 52 contestants, families, judges and volunteers were ideal; a real 'setting of a standard'! Thanks very much ... St George Lions.

Next year's MDA Effective Speaking finals will be held in Ottawa (area), on May 1st, 2nd, 2015, possibly sponsored by the Orleans LC.



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Environment – Lion Linda Vinette

At our A-15 Convention on April we had many wonderful photos to vote on and Lion Marianne Ferguson from the St Mary's Lions Club won the Photo Contest with her picture of a field of sunflowers. Thank you to everyone who participated.

Earth day was on April 22nd and many clubs in our District participated in roadside cleanups during the month of April and May.

On May 17th Denis & I participated in the Five Oaks Youth Camp cleanup.

On May 28th with a group of 7 Lions we replaced damaged plaques at the Breslau Memorial Forest.

On June 4th with 40 Lions we refreshed our Breslau Memorial Forest with new mulch trails in preparation for the Rededication service scheduled for June 14th. Many thanks to all that participated in the cleanup, especially Lion Jason Crowe and Cheslea for having the Forest prepared for easy cleanup, PCC Lion Tim Cronin for bring his tractor so we could move mulch around in the early afternoon and the Elmira Lions for feeding the hungry volunteers.

GLT District Coordinator – PDG Karen McNeight

The Cabinet Officer Training took place on Saturday, May 10th. DGElect Tim had the opportunity to share the incoming International President's theme, and his own plans for the upcoming year.

Lots of sharing and discussion regarding roles and responsibilities was had. Communication lines were opened and that is always a good start to every Lions year!

Thank you to all the presenters, Cabinet Secretary Dennis for arranging the food and coffee, as well as a big Thank You to the St. Jacobs Lions for the use of their Lions Den.

The Club Officer Training took place on Sunday, June 8th. After the opening statements an opportunity was given to Lions Kevin, Ajit, Dan and Charlene to share their learning experiences at the Lions Institutes or Forums they have attended. Then ZC Kevin spoke about ways to promote our Lions Club brand. A great interest in social media such as FaceBook and Twitter was expressed, and the possibility of future training in these areas was mentioned.

DG Denis then led the way into the Executive Training sessions by speaking to the benefits of Succession Planning, Co-Chairing and Job Shadowing within our Clubs.

From the feedback received many came away from the President, Secretary and Treasurer training with something to share with their Club members.

During lunch Tail Twisting examples were shared; and comparison was made between these examples and 1VDGElect Diane's earlier approach (the Grumpy-Shove-the-Bucket-In-Your-Face demand approach). Everyone recognized the opportunity for the Tail Twister to set the tone and fun at a Club meeting. Having said that, Lion Diane's "Inner Grump" pulled in a little over \$95.00 in fines paid! This money was given to Cabinet Treasurer Peter who will be forwarding the funds to Lions Foundation of Canada.

Finally Lion Steven Dreyer gave a well-received presentation from the Lions Club of Kitchener. Lion Steve spoke on our responsibility and due diligence as Lions regarding Liquor and Liability issues. Many Lions members had questions and willingly stayed on an extra half hour to hear Lion Steve's comments.

Once again a big Thank you to all presenters, to Lion Paul Mackie and the New Hamburg Lions Club for making all the arrangements for the use of the Wilmot Recreation Centre, and the days' refreshments. Thank you as well to those who took the time to attend on such a beautiful day.

If someone from your Club attended this event please give them an opportunity to share information with your Club. As well, If you know someone, from your Club, or elsewhere, who has attended an Advanced Lions Leadership Institute (ALLI), an Emerging Lions Leadership Institute (ELLI) or a USA/Canada Forum make sure you ask questions - get them to share their experience with you and/or your Club.

GMT District Coordinator – PDG OJ Wiliura

We now have a total of 25 clubs completing this process since it inception. As I mentioned in my April report, that number, considering we have 56 clubs in the district, is great and it keeps A15 strong and ready for growth and new challenges.

We have several clubs committed to participating in the fall with others following, we hope.

Until the fall, GM< and the CEP Facilitators want you to have a great and safe summer.



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LCI Convention 2014 –PDG OJ Wiura

It not too late if you want to volunteer and help out at the convention. You can complete the volunteer form found on the www.lionsconvention2014.ca site. You need to register for the Convention and that form is on the LCI website www.lionsclubs.org under the Convention Tab.

Lions have to be registered for the convention to access the Exhibit Hall, International Night, the ACC and any other venue. If you register and volunteer, your registration fee will be \$110 US and that cost is valid right up to the start of the Convention. All volunteers will be issued a “host vest” and ball cap to wear while conducting their duties and it is theirs to keep.

We have close to 600 volunteers helping the Host Committee with 17,000 plus who have said they are coming to Toronto. The parade will have some 10,000 plus Lions participating along with 6 floats and 18 bands. Only 12 days to go from this cabinet meeting.

LFC – PZC Charlene Teasdale

Well it has been a very busy spring indeed! Another very successful Open House was held in Oakville in April. We also had the pleasure of watching our very own PDG Lion Larry Wainwright graduate with his CVC Dog Guide Otis, we wish this great team all the best in their future. I have had the privilege to attend the University of Waterloo Optometry Campus Club cheque presentation to sponsor another CVC Dog Guide, a great group of youth. I also attended the Rockton Lions Club and the Lynden Lions Club with a presentation and thank them very much for their very generous support. What fun it always is to visit the very enthusiastic St Mary's LEO Club and discuss the Walk for Dog Guides. I also attended the Elora Lions Club Family Night & Fireworks, the puppies were a big hit! By now a major portion of the LFC Purina Walk For Dog Guides have taken place and I hope that everyone had a great day and reached their goals, the weather was glorious! Still to come is our Memorial Service and the Motorcycle Ride For Dog Guides Saturday June 21. Thank you Lions of A15 for all of your support for our Foundation! I wish you the most wonderful summer and look forward to visiting with you all again soon. It is my honour to serve as the District A15 LFC Chair.

Peace Poster – Lion Janet Dawson-Brock,

Congratulation Lions and Lioness of A-15. I think this may be a record for Lions/Lioness Clubs ordering our current Peace Poster Kits. This year's theme is Peace Love and Understanding, wouldn't it be great if we all could learn this theme and live by it. It is utterly amazing what the students paint when they see the theme each year and I do wish they could all win. The winners in A-15 will receive \$250.00 and if they win world wide, they get a trip to the United Nations and \$5000.00. The deadline for A-15 is November 1st so I suggest that you contact the schools now rather than in the fall.

The Lions/Lioness Clubs who have Peace Poster Kits are;

Woodstock 2, Ingersol, Thamesford, Glen Morris, Wellesley, St.Agatha 2, Belwood, Elmira, Rockwood, Paradise, New Hamburg Lioness 3, Rockton, Ariss 3, Lyndon, and Galt Cambridge Lions. If your club's name is not listed, contact me and i will mail you a kit. A special thank you to Lioness Carol Massel (New Hamburg Lioness) and her Employee Chris Patterson for designing the new poster for me.

Sight Screening & Conservation – Lion Pat McLean

Another successful year of eye screening has been completed. At a recent meeting of the club coordinators, statistics and stories were shared about the value of this work.

The new refractor, S12 from PlusOptix has been tested by most of the clubs with very positive results. The benefits are many; it is much more volunteer friendly to use, works much faster than the older models and can be recharged while it is working. It also eliminates the annual costs (approximately \$1,500) for calibrating the current machines. Our thanks go to the former Committee Chair, Charlie Davis who researched and purchased this unit.

We would like to move ahead and purchase an additional three of the S12's. According to our treasurer, we have approximately \$7,000 in funds available for vision screening. The cost of the adding new units is \$6,100 each including HST and after a rebate of \$500 for trading in one of our older model machines. Although the machines are coming from Georgia, the company has agreed to sell them at par with Canadian dollars. They are also guaranteeing us the same price that was paid last Sept although there has been a price increase.

The District, currently owns 5 of the Welsh Allyn machines, I would like to trade in two of them, and keep the remaining three; one for a backup if a machine has problems, and two for further expansion of the screening program to clubs not currently involved.

To do this, we need to raise \$12,500 in additional funds. I have been told that Royal City Lions has already committed \$2,000 towards this goal.



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This past school year, more than 7,000 junior and senior kindergarten children were tested and of that number, approximately 35% were referred to an Optometrist for further testing. Club volunteers worked hundreds of hours providing this very worthwhile service. We hope the clubs and the district will support this fundraising.

For those clubs that are currently collecting used eye glasses and are wondering where and how to ship them, we have new information available. Glasses from this District are now shipped to Montreal and our previous shipper was no longer able to help us.

We have two shippers available now, one that will serve the south part of the District and another serving the north area. I will be sending out to all the clubs the specific instructions on how to do this. We have done a trial run with both companies and all went well.



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DISTRICT A-15 WEB AND ELECTRONIC COMMUNICATION POLICY

This document is intended to serve as a guideline to the use of the District A-15 controlled Worldwide Web ("Web") sites and electronic communications means such as e-mail, electronic mailing lists, electronic bulletin boards and chat rooms. The mission of all electronic communication at A-15 is to help inform the Lions family about Lionism in general and to help in the two-way communication between Lions and Lions Clubs of District A-15.

General Uses

The following general areas of use are expected of District A-15 web and electronic communication resources:

1. Promotion of Lions and Lions activities within the boundaries of District A-15;
2. Provision of information about the officers and committees of District A-15;
3. Access to administrative forms and information for District Clubs and Lions officers;
4. Electronic mail facilities for use by the Cabinet and Administration of District A-15

Acceptable Uses of The District A-15 Web Site

Above all, acceptable use requires users to be ethical and respectful of the rights of others and of the diversity of the Lions community. The following general principals should be kept in mind by all users:

1. **Authorized Access**
Acceptable use standards require everyone to take prudent and reasonable steps to prevent unauthorized access. Where access authorization is implemented, it relies on user identification and password for users. The user ID forms the basis for mechanisms that are designed to establish ownership and responsibility for responsible use of some District A-15 Web resources. Acceptable use respects these identification and security mechanisms.
2. **Web Site Content**
Materials on this Web site were produced and/or compiled by District A-15 for the purpose of providing Lions and visitors with direct access to information about the Cabinet, Committees and programs, and Clubs of District A-15.

Although care has been taken in preparing the information contained in this Web site, mistakes do happen and District A-15 does not and cannot guarantee its accuracy.

3. **Privacy and Respect**
Acceptable use requires that all users refrain from any illegal and improper intrusions into the accounts of others and/or into any private areas of the web site.

Acceptable use of web resources requires that all users refrain from acts that waste resources and prevent others from having broad access to District A-15 resources.

4. **Respect for Intellectual Property**
Acceptable use requires that all users recognize and honor the intellectual property rights of others. Ask for permission before copying something created or produced by someone else.

5. **E-Mail Addresses and Mailing List facilities**
E-mail is used in maintaining convenient communication with Cabinet, committees, Lions Clubs, and Lions in general.

Acceptable use requires that anyone entrusted with a District e-mail account use it for Lions business only, and guard its access credentials with care.



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6. Electronic “Bulletin Board”, or "Forum", Facilities
These communication tools are for both private use by committees and officers of District A-15, as well as for public use by Lions in information dissemination and discussion. Nothing that could be considered against the principles and ethics of Lions should be posted on the site. Care should be taken to ensure topics are posted in the correct areas. General topics should be put into general areas, and topics of specific interest to Lions activities and committees into the areas set apart for them.

7. Possible expansion in future may include the real-time collection of data on-line, such as Club and Committee reports and collection of statistics.

Non-Acceptable Uses of The District A-15 Web Site

All District A-15 web resources and facilities shall be used solely for Lions membership, promotion, communication or administrative purposes. Any unauthorized, illegitimate or illegal use of District A-15 web resources is a violation this policy. Uses of District A-15 web facilities for purposes other than those specified above are not legitimate. In addition, illegitimate use includes:

- Use for any illegal or immoral purpose;
- Any use that creates a hazardous or dangerous condition posing a threat to persons or property.
- Use that infringes on the rights or freedoms of members of the Lions community or which disrupts or obstructs the goals of Lions International District A-15;
- Any unauthorized donation of web space;
- Publishing without permission copyrighted text, photos, graphic images, or sound recordings;
- Violation of existing laws regarding copyright, trademarks and intellectual property.

**The term “Users” may refer to both those creating content for the web site or electronic mail, and those accessing services provided by the web site.

Privacy Statement

District A-15 is committed to respecting the privacy of visitors to its web site. This section summarizes the privacy policy and practices.

District A-15 does not automatically gather any personal information, such as name, phone number or e-mail address unless it is provided voluntarily, through contacting District A-15 via e-mail, or through an online form used to gain access to Bulletin Boards or Chat facilities.

Any personal information provided is used strictly for responding to questions or for managing the Bulletin Board or Chat facility. Any collected information can be edited or deleted by the user entering it. E-mail addresses and other information collected in the operation of Bulletin Boards and Chat facilities are never shared with any one else. If e-mail addresses or other information are collected for District A-15 administrative use, that will be so specified.

Information collected automatically via the Internet

The service provider for District A-15 logs http requests to the server on behalf of District A-15 only, and not for any other purpose. These logs capture computer information and navigation data, and are used to generate statistical reports.

Information, such as domain name or IP address, may identify a user browsing the District A-15 site, depending on the naming standards followed by Internet service provider. If this is of concern, the provider may be questioned about their policies and practices in disclosing personal information.

While District A-15 will make no attempt to link information captured to the identity of individuals, logs do identify the following:

1. The Internet domain and IP address from which the web site is accessed;



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2. The type of browser and operating system used to access the District A-15 site;
3. The date and time of access;
4. The pages visited; and
5. If you link to the District A-15 web site from another site, the address of that web site.

This information is used to generate statistics about the number of visitors to the District A-15 site, the traffic patterns and the types of technology visitors use. Information about specific individuals and their visits is not tracked.

Notes About Web Usage In General

Use of E-Mail and Other Electronic Communication Facilities

E-mail systems are a non-confidential medium, and as such, the District A-15 web e-mail and other electronic communication systems should not be used to convey confidential or sensitive information, unless encryption is used. Accordingly, when making the decision to send or store electronic messages, you should consider the impact on yourself and Lions if the message is ultimately disclosed or released to others.

Web Publishing and Web Site Pages

District A-15 Cabinet recognizes the value and potential of publishing on the Internet (usually Web pages) and encourages Lions to publish electronic information. Any Committee or Activity of District A-15 may publish web pages in support of their mission. District A-15 has established policy guidelines regarding the use of the District A-15 web facilities. The objectives of this Policy are to:

- encourage the full and free exchange and expression of ideas and ways to make Lions successful;
- maintain and enhance the reputation of Lions;
- promote the ideals and goals of Lions to the public at large;
- promote the public good;
- enhance opportunities for cooperation and productive interaction with Lions Districts and Lions Clubs elsewhere in Canada and the World;
- ensure that the web site and resources of District A-15 are protected.

The following are recommended web site design guidelines:

- Include a link at a standard location on all pages to allow the viewer to return to the web site master page.
- Consult html style guides that are readily available throughout the web.
- Maintain a coherent look throughout all pages of the site

Copyright Law and WWW Materials

Copyright laws apply to electronic publishing as well as print publishing. Users of District A-15 web facilities may not place any materials owned by others (i.e. copyrighted works) on Web pages or in any form of electronic communication without the express permission of the copyright owner. All published material should include the name of the user, the date, the word "copyright" and the copyright symbol (c) on the material.

The following items are required on the Web site:

- The name and e-mail address of the page maintainer must appear on the master, or initial, page.
- Page creators and maintainers should assume that materials (including pictures) found on the Worldwide Web are copyrighted unless a disclaimer or waiver is expressly stated. If a page creator wishes to display a copyrighted picture that is already on the Web, the page creator may create a remote link to the material.
- Special care should be taken in the use of Lions copyrighted logos. Unless otherwise stated, these are restricted to use within official Lions web sites. Under no circumstances should such materials be redistributed.
- Do not place any pictures or videos of people on Web pages without the permission of the subjects in the picture or video. Use without permission may be a violation of or invasion of a right to privacy.
- Under no circumstances should District A-15 web facilities be used to communicate information that is of an abusive, obscene, hostile, harassing, or discriminatory nature.



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**RECOMMENDATIONS TO CABINET REGARDING DISTRICT ACTIVITIES INVOLVING THE NEED
FOR POLICE CHECKS**

Background

At the November Cabinet Meeting, Constitution and By-Laws Chair PDDG George Patton and Long Range Planning Chair PDG Thom Herrmann were directed to review and make recommendation on the services offered by BackCheck as they relate to the provision of Police Checks as required by our Volunteering To Participate In A-15 Sanctioned Activities Involving Vulnerable People Policy. Cabinet received their report with recommendations in January. On examination, a few additional questions were raised and action was deferred pending clarification.

At the same time the Cabinet Secretary was fielding questions from several directions regarding additional and somewhat related issues regarding Criminal Record Checks vs Vulnerable Sector Checks, District policy or guidance on the use of Police Checks as a membership screening process and as a prerequisite to the handling of District and/or Club funds.

Discussion with DG Denis as to how best to address all of this led to his asking CS Dennis Loughheed, PDDG George Patton and ZC Rick Banks to address all of these issues and bring forth a “final” recommendation to Cabinet.

The following partial listing of information and/or views contributed to our final recommendation.

1. There are currently three types of Police Checks available; Police Criminal Record, Police Information and Police Vulnerable Sector, each designed to meet differing needs.
2. The associated fees for each type of check vary with the jurisdiction, as does the mechanism for obtaining the required check.
3. Currently an applicant seeking a Police Check must request it from the jurisdiction in which they reside and therefore a single set of clear instructions on the process to follow is not possible.
4. In asking for a Police Check, the applicant may grant permission for the report to be released to the sponsoring organization.
5. Under the Privacy Act a Police Check must be delivered to the applicant and remains the property of the applicant. It must either be returned to the applicant or where kept on file by the organization, (with written consent,) storage must be in a secure manner with access restricted.
6. Membership in Lions is to the organization not to the club and therefore membership criteria are defined by LCI not the District. The District has no mandate to impose additional membership criteria on the clubs in its jurisdiction.
7. While the role of the Treasurer is defined by LCI, it is the Club which elects their Treasurer. The District has no mandate to impose criteria on the clubs in its jurisdiction.
8. It is always the event organizer(s) who are charged with making the decision regarding the outcome of any Police Check.
9. The single check provided by BackCheck encompasses all three of the Police Check Types provided by the varying police jurisdictions and therefore provides the most inclusive information useful in the widest variety of defined needs.
10. The MyBackCheck.com process provides a mechanism that would be uniform across the District.
11. The MyBackCheck.com process appears to provide the fastest turn around time.
12. The MyBackCheck.com system includes password secured report storage thus eliminating the need for a local storage mechanism and reducing the responsibilities of the local administrator/coordinator of the process.
13. The MyBackCheck.com secure report storage would allow for multiple uses of a single report for events or activities requiring a check at different times.
14. Any contractual arrangement established between the District and BackCheck for the use of its MyBackCheck.com services for District organized activity would not preclude individual clubs from directing its members or volunteers to access the District contracted service as well.



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Recommendations

1. That the District NOT mandate or suggest the use of Police Checks as part of a membership screening process or as a requirement for the holding of any District or Club position.
2. That, contingent upon the creation of a District Police Check Gatekeeper position, the District enter into an agreement with BackCheck making them the sole provider of Police Checks for District Level programs, activities and events as well as the provider of secure storage for all reports generated and all self declarations submitted.
3. That the District create a separate line item in the budget to cover the cost of obtaining and retaining MyBackCheck.com services for District Level Programs.
4. That
 - 4.1. the District create the position of District Police Check Gatekeeper, and that the incoming District Governor recommend, subject to ratification by Cabinet at the summer Cabinet Meeting, an individual to fulfill this role.
 - 4.2. the responsibilities of the District Police Check Gatekeeper include;
 - 4.2.1. Serving as the recipient of the District's copy of police check reports where authorized by the applicant but NOT the evaluator of those reports.
 - 4.2.2. Being responsible for reporting to the District or Club, event or activity chair whether or not a Police Check bears any flags but NOT the evaluation of any flags present.
 - 4.2.3. Serving, upon written request and authorization, as the District's access to the secured storage area on the MyBackCheck.com servers.
 - 4.2.4. Being responsible for the annual maintenance and provision of instructions on how Lions and other volunteers access the District's Police Check mechanism.
5. That Police Check reports be delivered to both the applicant and to the District Police Check Gatekeeper.
6. That organizers of non-District Level programs, events and activities be advised that Lions and other volunteers wishing to obtain Police Checks for Non-District Level Lions programs, events or activities may choose to use the District agreement with BackCheck providing that the District be reimbursed for all associated costs.
7. That the District adopt the District A15 Volunteer Screening and Police Check Policy document in place of the current Volunteering To Participate In A-15 Sanctioned Activities Involving Vulnerable People Policy.

Respectfully Submitted
CS Dennis Lougheed
PDDG George Patton
ZC Rick Banks



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DISTRICT A-15 VOLUNTEER SCREENING AND POLICE CHECK POLICY¹

PREAMBLE

It is the intention of Lions District A-15 that vulnerable persons be protected while participating in any activity of Lions Clubs International and/or District A-15, as authorized to be conducted in District A -15.

All Lions, Lioness, LEO Club members and volunteers participating in such an organised activity, unless otherwise explicitly exempted by the District A15 Cabinet, are bound by this Policy.

Event organisers, as appointed by the District Governor and approved by the District A-15 Cabinet, are charged with the responsibility of carrying out this policy.

Every reasonable effort will be made to ensure that the provisions of this policy are met.

DEFINITIONS

District Police Check Gatekeeper – An individual, whose appointment shall be recommended on an annual basis by the District A-15 Governor and ratified by the District A-15 Cabinet, who shall fulfill such responsibilities with respect to the administration of this policy as are separately defined by the District A-15 Cabinet.

Police Check – A check, valid for a three year period, consisting of one or more of the following specific checks available: Police Criminal, Police Information, and Police Vulnerable Sector.

Police Check Service Provider - An organization with which the District A-15 Cabinet has arranged to provide Police Check related services as defined by the District A-15 Cabinet.

Secure Storage of Police Checks - A mechanism approved by the District A-15 Cabinet allowing for the storage of returned Police checks for the duration of their validity in a manner that satisfies privacy concerns and permits access, with the written authorization of the applicant, by the District Police Check Gatekeeper.

Vulnerable Person - A person who, because of their age, a disability or other circumstances, whether temporary or permanent, is:

- a. in a position of dependence on others
- b. otherwise at a greater risk than the general population of being harmed by a person in a position of authority or trust relative to them

¹ Adopted xxxxxxxxx



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VOLUNTEER SCREENING

1. All persons applying to participate in sanctioned Lions Clubs International and District A-15 activities as covered by this policy;
 - a. shall provide a Police Check acquired from the the currently approved District A-15 Police Check Service Provider,
 - b. shall authorize the secure storage of their returned Police Check for the duration of its validity as separately defined,
 - c. may be subject to a personal interview by a Lions member committee of at least 3 members as appointed by the District Governor,
 - d. may be required to submit a list of three references. It is understood that these references may be contacted in the course of evaluating the applicant.
2. It shall be the responsibility of the activity organiser(s) to provide applicants with the details on the current Police Check application process as established and maintained by the District Police Check Gatekeeper.
3. Individuals with outstanding Criminal Code convictions or charges pending for certain offences shall not be eligible to participate in Lions Clubs International and District A-15 sanctioned activities. The offenses include but are not limited to:
 - a. Part VIII Criminal Code-Offenses against Persons
 - b. All forms of assault including, but not limiting the generality of the foregoing, sexual assault, assault with a weapon, threats to a third party or causing bodily harm and aggravated assault
 - c. Sexual Exploitation
 - d. Sexual Interference
 - e. Sexual Touching
 - f. Child Pornography
 - g. Current prohibitions or prohibition orders forbidding the individual to have contact with children under the age of 14
 - h. Using a firearm in the commission of any offence
 - i. Impaired driving and included offenses.
4. It is the responsibility of any person required to produce a Police Check by virtue of this policy to disclose or authorize the disclosure of any charge or conviction of any offence listed in this policy to the activity organiser(s).
5. It shall be the responsibility of the activity organiser(s) to determine whether or not a person applying to participate in sanctioned Lion Clubs International and District A-15 activities as covered by this policy is ineligible on the basis of the results of their Police Check, or any reference checks or interviews conducted.
6. A Police Check shall be consider valid for 3 years from the date of receipt however on-going participants shall be required to submit a copy of the Applicant Declaration included as part of this policy document on an annual basis.



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RIGHT OF APPEAL

Individuals rejected, as participants in activities governed by this policy, shall have the right to appeal the decision to a 3-member panel as appointed by the District Governor. The appeal request must be submitted in writing to the Cabinet Secretary and be accompanied by a fee in the form of a bank draft or certified cheque made payable to District A-15 in the amount of \$100.00. If the appeal is successful the \$100 fee will be refunded. The decision of this panel shall be final.

ANNUAL AND INTERIM DECLARATIONS

In some cases acquisition of a Police Check before the commencement of a Lions Clubs International or District A-15 sanctioned activity governed by this policy may not be possible. In that event the District Governor (or the Lions member designated by the District Governor) shall refer to the interview with the applicant, the results of references provided and any other source of information to which they wish to refer. Before being permitted to participate, the applicant must show proof that they have made application for a Police Check as required under this policy and, as an interim measure, sign the Applicant Declaration included as part of this policy document.

Holders of a current Police Check must, on the first and second anniversary of acquisition, sign the Applicant Declaration as well.

IMPLEMENTATION

It shall be the responsibility of the District Cabinet to implement this policy and see that its provisions are adhered to. Every Lion appointed to oversee any District Sanctioned Activity involving Vulnerable People shall be provided with a copy of this Policy Document and, upon demand, provide the Cabinet Secretary with proof that it was followed in selecting volunteers.

FUNDING

The cost associated with the mandated acquisition of a Police Check as required under this policy shall be a District A-15 budgeted expense.

COMPLIANCE FOR NON-LIONS CLUBS INTERNATIONAL OR DISTRICT A-15 ACTIVITIES

Organisers of non-Lions Clubs International or District A-15 activities may choose to comply with this policy and access any services provided under this policy as they wish provided that any costs associated with their doing so must be reimbursed to the District.



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APPLICANT DECLARATION FORM

This form is to be used where a required Police Check has not yet been acquired and on the first and second year anniversary of a currently valid Police Check. Its use does not preclude timely acquisition of a current valid Police Check as required by this policy.

By signing this form I am guaranteeing that I have not been convicted of or have pending charges for:

Part VIII Criminal Code-Offenses against Persons

All forms of assault including, but not limiting the generality of the foregoing, sexual assault, assault with a weapon, threats to a third party or causing bodily harm and aggravated assault

Sexual Exploitation

Sexual Interference

Sexual Touching

Child Pornography

Current prohibitions or prohibition orders forbidding the individual to have contact with children under the age of 14

Using a firearm in the commission of any offence

Impaired driving and included offenses.

Where the activity is taking place largely in a public location I agree to always have another adult present at all times while interacting with one or more children or vulnerable persons.

Surname: _____ Given Name: _____

Given Middle Name(s): _____ Sex: _____

Date of Birth (YYYY/MM/DD): ____/____/____ Place of Birth: _____

Address: _____

Previous Address (if any) within last 5 years: _____

Signed: _____

Date: _____



We Serve

DISTRICT A-15 LIONS CLUBS®
**THE INTERNATIONAL ASSOCIATION OF
LIONS CLUBS**



We Serve

2014 District Convention Report

The District A 15 Convention for 2014 was held on April 11- 13 at the newly renovated Holiday Inn in Guelph

Our Guest Speaker was Sid Scruggs, Past International Lions President, of Vass, North Carolina

Total attendance this year was 535, up over the previous year, and included 433 Lions and Lioness, 65 Guests and 37 Leos.

Lions and guests attending the Saturday luncheon totalled 135. Wine and Cheese, and Governor's Banquet attendees totalled 143.

A Ford Drive event was held on Saturday with payment of \$20 for each fully completed registration form being submitted. A cheque for \$1320 to Guide Dogs was presented to Region Chair Elect Charlene Teasdale on June 18. Your Convention Committee made a \$250 donation to Guide Dogs on behalf of Wayne Pitman Ford, Dealer Sponsor of the event, and a plaque was presented to the dealership.

This year, the Draw included cash and donated prizes, allowing a number of Lions to win. Convention income of \$1170 was slightly higher than if a single 50/50 approach had been taken. Sponsor advertising contributed \$2775 thanks, in no small part, to the effort of PDG Larry Wainright.

A slight loss of \$275.73 has been incurred by the Convention, and it is expected that continued pin sales will offset this shortfall.

Very positive and complimentary comments were made about the Convention, during and after the event. It was a fitting tribute to District Governor Denis Vinette, who has worked so hard for the District and all Lions this year.

A special thanks goes to all of the Clubs who helped Belwood hold this event. They are: Ariss and District, Fergus, Guelph Royal City, Hillsburgh and District and Rockwood and District. Without your help and expertise, we could not have held this event. As well, I want to thank all who attended and participated in our Convention.

And, I want to wish all the best to the Moncton Lion Club who will be hosting the Convention in 2015. I know it will be a great event, and I will see you there.

A Convention Profit and Loss is attached.



We Serve

DISTRICT A-15 LIONS CLUBS®
THE INTERNATIONAL ASSOCIATION OF
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District A 15 2014 Convention Report
Profit and Loss Statement

Revenue

Registrations	\$ 8,011.00
Ticket Sales	\$ 2,170.00
Sponsorship	\$ 2,725.00
Lunch, 134 @ \$18.00	\$ 2,412.00
Banquet, 142 @ \$38.00	\$ 5,306.00
Room Registrations	\$ 13,136.80
Convention Pins	\$ 1,035.00
Hotel Rebate	\$ 180.00
Cash on hand	\$ 100.00
Revenue	\$ 35,075.80

Expenses

Banking Fees	\$ 61.00
Convention Pins	\$ 1,586.74
Liquor License	\$ 50.00
Convention Promotion	\$ 22.00
Liability Insurance	\$ 210.00
Lanyards, registration supplies	\$ 647.85
Printing and Postage	\$ 1,416.20
Piper	\$ 80.00
Comedic Entertainment	\$ 1,000.00
Bonds of Love	\$ 200.00
Wine, re Wine & Cheese	\$ 553.63
Flowers, Centres, Quilt	\$ 901.80
Leo Room Expenses	\$ 36.48
Guide Dog Donation	\$ 250.00
Pianist	\$ 100.00
Ticket Prizes	\$ 1,000.00
Guest room complements	\$ 110.00
Room rebates owed members	\$ 113.00
Hotel Costs	
Belwood Deposit	\$ 1,000.00
Function & Meals	\$ 11,524.67
Suite Rental	\$ 1,692.36
Room Rental Deposit	\$ 13,136.80
	\$27,353.83
Deduct printing paid by district	\$ (389.85)
Expenses	\$ 35,302.68
Profit (Loss)	\$ <u>(226.88)</u>